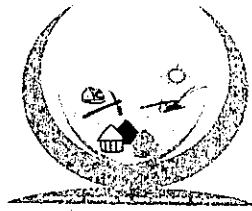


HEAD OFFICE

303 Church Street
Private Bag X 44
MOGWADI 0715
Telephone: (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



MOREBENG BRANCH OFFICE

25 Cnr. Roets & Viviers Street
MOREBENG 0810
Telephone : (015) 501 2371
Fax no : (015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Mabote NJ

Ref: 8/1/1 FIN

25 October 2016

REQUEST FOR QUOTATION

Molemole municipality is hereby inviting quotations from prospective service providers who are registered on the Central Supplier Database (CSD) for the Verification, Alignment and Migration of the Aganang Municipality Indigent Database into Molemole Database.

1. The following documentation should be attached to the quotations:

- a) The recently updated supplier registration summary report (CSD report);
- b) An original or certified valid B-BBEE certificate;
- c) A fully completed and signed declaration of interest form which is downloadable from www.molemole.gov.za;
- d) A fully completed and signed MBD 9 form also downloadable from www.molemole.gov.za;

2. Service Description:

Services must be done, on agreed days from Mondays to Fridays, at mutually agreed times between 08:00 and 16:00. Weekends will be considered after agreement with end user. The service fee will be the same from Monday to Sunday including public holidays.

Cost of the consumables, distance to be travelled should be included in the quoted fees.

Should familiarize themselves with the below villages concerned for verification purposes.

1. Fairlourie;
2. Ga-Phago;
3. Ga-Phaudi;
4. Ga-Kolopo;
5. Ga-Maribana;
6. Kanana;
7. Mabitsela;
8. Machabaphala;
9. Marowe;
10. Masehlong;

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner

11. Mohlajeng;
12. Moletjana;
13. Sekuruwe.

3. Evaluation Criteria

Bidders must achieve a minimum of 80% functionality points in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE). Bidders that score less than the minimum score points will be disqualified from further evaluation.

4. Functionality

FUNCTIONALITY	
Criteria	Points
Proof of RELEVANT experience and or capability to do the project. Attach appointment letters AND testimonials with contactable references on Client's company letterhead. 10 points per project.	30
Methodology: work schedule with clear deliverables and time frame for each task (project plan)	20
Total functionality Score	50

- **Preference point system, (80/20).** Whereas 80 points will be for price and 20 for preference as per PPPFA of 2000, BBEEA of 2003 and preferential procurement regulation of 2001

Kindly direct all technical enquiries to **Mr. Gondola L.E** at **015 501 0243/2314** between 08:00 and 16:00. All quotations should be submitted at Mogwadi Municipal Tender Box by the latest by **02nd November 2016** at **11:00**, clearly marked "**PROPOSAL FOR VERIFICATION, ALIGNMENT AND MIGRATION OF INDIGENT DATABASE FROM DISESTABLISHED AGANANG TO MOLEMOLE MUNICIPALITY**". No quotation will be accepted after the closing date.

Molemole municipality reserves the right to accept any quotation


MR W. MAKHURA
MUNICIPAL MANAGER

Vision: A developmental people driven organization that serves its people

Mission: To provide essential and sustainable services in an efficient and effective manner